



**MORNING PRAYER, ANNUAL MEETING
AND HOLY COMMUNION
SECOND AFTER THE EPIPHANY
JANUARY 17, 2016
EPISCOPAL MISSION OF WARREN COUNTY**

AGENDA

- 1.) Morning Prayer
- 2.) Peace
- 3.) Morning Reflection Activity
- 4.) Invitation to Annual Meeting and Opening Prayer
- 5.) Necrology: *Jean Gibb, J. Lynne Myers, Veryl Riley, Donald Spencer, Mary Spencer, Rhonda Thomson, Maxine Young*
- 6.) Approval of Minutes
- 7.) 2015 Treasurer's Report
- 8.) 2016 Budget
- 9.) Property Wardens' Report
- 10.) Bishop's Warden Report
- 10.) Vicar's Report
- 11.) Old Business
- 12.) New Business
- 13.) Adjournment to Eucharist
- 14.) Reception

WORSHIP ASSISTANTS

Usher: Dale Meyer, Dick Thomson

Acolyte: Noreen Dyer

Lector/Intercessor: Gary Landrio

Eucharistic Ministers: Gary Landrio

Altar Guild: Noreen Dyer

Coffee Hour: Annual Meeting Reception

Counters: Noreen Dyer, Molly Lawson

Opening Sentence

Officiant Nations shall come to your light, and kings to the brightness of your rising,
Isaiah 60:3

Confession

Officiant Let us confess our sins against God and our neighbor.

Officiant and People **Most merciful God, we confess that we have sinned against you in thought, word, and deed, by what we have done, and by what we have left undone. We have not loved you with our whole heart; we have not loved our neighbors as ourselves. We are truly sorry and we humbly repent. For the sake of your Son Jesus Christ, have mercy on us and forgive us; that we may delight in your will, and walk in your ways, to the glory of your Name. Amen.**

Officiant Almighty God have mercy on us, forgive us all our sins through our Lord Jesus Christ, strengthen us in all goodness, and by the power of the Holy Spirit keep us in eternal life. Amen.

The Invitatory and Psalter

Officiant Lord, open our lips.

People **And our mouth shall proclaim your praise.**

**All: Glory to the Father, and to the Son, and to the Holy Spirit,
 As it was in the beginning, is now, and will be for ever. Amen.**

Venite (*All, standing*)

Come let us sing to the Lord;*

let us shout for joy to the Rock of our salvation.

Let us come before his presence with thanksgiving*

and raise a loud shout to him with psalms.

For the Lord is a great God,*

and a great King above all gods.

In his hand are the caverns of the earth,*

and the heights of the hills are his also.

The sea is his, for he made it,*

and his hands have molded the dry land.

Come, let us bow down, and bend the knee,*

and kneel before the Lord our Maker.

For he is our God,

and we are the people of his pasture and the sheep of his hand.*

Oh, that today you would hearken to his voice!

Psalm 36:5-10, (Prayed responsively by the half verse.)

5 Your love, O LORD, reaches to the heavens, *

and your faithfulness to the clouds.

6 Your righteousness is like the strong mountains,

your justice like the great deep; *

you save both man and beast, O LORD.

7 How priceless is your love, O God! *

your people take refuge under the shadow of your wings.

8 They feast upon the abundance of your house; *

you give them drink from the river of your delights.

- 9 For with you is the well of life, *
and in your light we see light.
- 10 Continue your loving-kindness to those who know you, *
and your favor to those who are true of heart.

**All: Glory to the Father, and to the Son, and to the Holy Spirit,
As it was in the beginning, is now, and will be for ever. Amen.**

First Lesson –Isaiah 62:1-5

For Zion's sake I will not keep silent, and for Jerusalem's sake I will not rest, until her vindication shines out like the dawn, and her salvation like a burning torch. The nations shall see your vindication, and all the kings your glory; and you shall be called by a new name that the mouth of the LORD will give. You shall be a crown of beauty in the hand of the LORD, and a royal diadem in the hand of your God. You shall no more be termed Forsaken, and your land shall no more be termed Desolate; but you shall be called My Delight Is in Her, and your land Married; for the LORD delights in you, and your land shall be married. For as a young man marries a young woman, so shall your builder marry you, and as the bridegroom rejoices over the bride, so shall your God rejoice over you.

Reader The Word of the Lord.

People Thanks be to God.

A moment of silence will be observed before reading the Canticle together.

Canticle 16 The Song of Zechariah

Blessed be the Lord, the God of Israel;*
he has come to his people and set them free.
He has raised up for us a mighty savior,*
born of the house of his servant David.
Through his holy prophets he promised of old,
that he would save us from our enemies,*
from the hands of all who hate us.
He promised to show mercy to our fathers*
and to remember his holy covenant.
This was the oath he swore to our father Abraham,*
to set us free from the hands of our enemies,
Free to worship him without fear,*
holy and righteous in his sight
all the days of our life.
You, my child, shall be called the prophet of the Most High,*
for you will go before the Lord to prepare his way,
To give his people knowledge of salvation*
by the forgiveness of their sins.
In the tender compassion of our God*
the dawn from on high shall break upon us,
To shine on those who dwell in darkness and the shadow of death,*
and to guide our feet into the way of peace.

**Glory to the Father, and to the Son, and to the Holy Spirit
as it was in the beginning, is now, and will be for ever. Amen.**

Second Lesson Corinthians 12:1-11

Now concerning spiritual gifts, brothers and sisters, I do not want you to be uninformed. You know that when you were pagans, you were enticed and led astray to

idols that could not speak. Therefore I want you to understand that no one speaking by the Spirit of God ever says "Let Jesus be cursed!" and no one can say "Jesus is Lord" except by the Holy Spirit.

Now there are varieties of gifts, but the same Spirit; and there are varieties of services, but the same Lord; and there are varieties of activities, but it is the same God who activates all of them in everyone. To each is given the manifestation of the Spirit for the common good. To one is given through the Spirit the utterance of wisdom, and to another the utterance of knowledge according to the same Spirit, to another faith by the same Spirit, to another gifts of healing by the one Spirit, to another the working of miracles, to another prophecy, to another the discernment of spirits, to another various kinds of tongues, to another the interpretation of tongues. All these are activated by one and the same Spirit, who allots to each one individually just as the Spirit chooses.

Reader The Word of the Lord.

People Thanks be to God.

A moment of silence will be observed before sing the hymn.

Hymn

How Wondrous and great thy works

H 533

The Third Lesson John 2:1-11

On the third day there was a wedding in Cana of Galilee, and the mother of Jesus was there. Jesus and his disciples had also been invited to the wedding. When the wine gave out, the mother of Jesus said to him, "They have no wine." And Jesus said to her, "Woman, what concern is that to you and to me? My hour has not yet come." His mother said to the servants, "Do whatever he tells you." Now standing there were six stone water jars for the Jewish rites of purification, each holding twenty or thirty gallons. Jesus said to them, "Fill the jars with water." And they filled them up to the brim. He said to them, "Now draw some out, and take it to the chief steward." So they took it. When the steward tasted the water that had become wine, and did not know where it came from (though the servants who had drawn the water knew), the steward called the bridegroom and said to him, "Everyone serves the good wine first, and then the inferior wine after the guests have become drunk. But you have kept the good wine until now." Jesus did this, the first of his signs, in Cana of Galilee, and revealed his glory; and his disciples believed in him.

Reader The Word of the Lord.

People Thanks be to God.

Nicene Creed

We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen. We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God from God, Light from Light, true God from true God, begotten, not made, of one Being with the Father. Through him all things were made. For us and for our salvation he came down from heaven: by the power of the Holy Spirit he became incarnate from the Virgin Mary, and was made man. For our sake he was crucified under Pontius Pilate; he suffered death and was buried. On the third day he rose again in accordance with the Scriptures; he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end. We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son. With the Father and the Son he is worshiped and glorified. He has spoken through the Prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We look for the resurrection of the dead, and the life of the world to come. Amen.

Suffrages A

Leader: Show us your mercy, O Lord;

People: **And grant us your salvation.**

Leader: Clothe your ministers with righteousness;

People: **Let your people sing with joy.**

Leader: Give peace, O Lord, in all the world;

People: **For only in you can we live in safety.**

Leader: Lord, keep this nation under your care;

People: **And guide us in the way of justice and truth.** *Leader:* Let your way be known upon earth;

People: **Your saving health among all nations.**

Leader: Let not the needy, O Lord, be forgotten;

People: **Nor the hope of the poor be taken away.**

Leader: Create in us clean hearts, O God;

People: **And sustain us with your Holy Spirit.**

Prayers of the People

Celebrant Your Spirit fills your people with joy and power, O Gracious One, and we celebrate your gifts to the church: Fill us with the abundance of your divine life, that we may serve the world in your name and intercede for people everywhere saying: Your love, O God, reaches to the heavens, and your faithfulness to the clouds.

Intercessor O Holy One, you have bestowed upon your Church varieties of gifts, but the same Spirit, and given us varieties of service, but the same Lord: Grant your people wisdom, knowledge, faith, healing, miracles, prophecy, discernment, tongues, interpretation, and all other spiritual gifts necessary for the upbuilding of your Body and the reconciliation of the world. Your love, O God, reaches to the heavens;

People **and your faithfulness to the clouds.**

Intercessor Almighty One, your justice is like the great deep, and your righteousness is like the strong mountains: Let your delight be upon our land, and fill our leaders with the goodness of your Spirit, that all nations may see your vindication, and all leaders acknowledge your glory. Your love, O God, reaches to the heavens;

People **and your faithfulness to the clouds.**

Intercessor Benevolent One, you give your people drink from the river of your delights: Fill our community with joy and fellowship, that we may nurture one another and celebrate our common life. Your love, O God, reaches to the heavens;

People **and your faithfulness to the clouds.**

Intercessor Compassionate One, with you is the well of life, and in your light we see light: Be present in your loving and healing spirit throughout the world to protect and uphold all who live with poverty, disease, violence or threat, that they may be delivered from their distress. Your love, O God, reaches to the heavens;

People **and your faithfulness to the clouds.**

Intercessor Loving God, let your gracious healing power be with those for whom we pray in intercession, especially (*weekly intercession are added here.*)

Your people feast upon the abundance of your house, and we offer to you our grateful praise, giving thanks especially for those celebrating birthdays this week: Jim McCollough, Jessie Schantz Merko, Cara Powers, Vivien Boger, Ashley Schantz, and Lenore Glotz. And for

Linda & Brad Salva celebrating their anniversary this week. And for *(weekly thanksgivings are added here.)*

You turn death into life and bring all your people to your heavenly feast. We remember before you those who died, especially ___.

Your love, O God, reaches to the heavens;

People **and your faithfulness to the clouds.**

Celebrant Generous and gracious God, as you turned the water into wine at the wedding feast of Cana, so let your transforming presence enliven our hearts and renew the world, that the earth may be filled with the power of your Spirit, and be reconciled within the nurturing love of your Son Jesus Christ, to whom be glory for ever and ever. **Amen.**

Collect of the Day: Second Sunday after the Epiphany

Almighty God, whose Son our Savior Jesus Christ is the light of the world: Grant that your people, illumined by your Word and Sacraments, may shine with the radiance of Christ's glory, that he may be known, worshiped, and obeyed to the ends of the earth; through Jesus Christ our Lord, who with you and the Holy Spirit lives and reigns, one God, now and for ever. **Amen.**

Collect for a Church Meeting

Almighty and everliving God, source of all wisdom and understanding, be present with those who take counsel in Trinity Church for the renewal and mission of your Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. **Amen.**

Collect for Mission

O God, you have made of one blood all the peoples of the earth, and sent your blessed Son to preach peace to those who are far off and to those who are near: Grant that people everywhere may seek after you and find you; bring the nations into your fold; pour out your Spirit upon all flesh; and hasten the coming of your kingdom; through Jesus Christ our Lord. **Amen.**

The Peace

All stand. The Celebrant says to the people.

The peace of the Lord be always with you.

People: **And also with you.**

The peace is exchanged by shaking hands, embraces, offering well wishes to all and sharing announcements.

Annual Meeting -

Vicar's Annual Report

I greet you in the name of our Lord, Jesus Christ! For my fifth annual report, and first as vicar of The Episcopal Mission of Warren County, I would like to offer both a review of our past year and then highlight a couple of the new things we will see in the year ahead. It has been a year of faithful exploration and unimaginable blessing, both for our worshipping communities and for the communities we serve in Christ's name.

Probably our biggest work has been to come to an agreement on how to structure and recognize our relationship. Beginning right after last year's annual meetings of our two congregations, meetings began, first at St. Francis and then at Trinity, aimed at discerning what shape our relationship should take. Should we be one congregation in two locations? How could we build a relationship that aligns with the diocesan canons and allows us continued flexibility as we explore ministry together? Who's going to lead this thing? This led us to see that St. Francis and Trinity, while unique congregations with very different cultures and ministry focuses, could work together and find advantages to sharing our organizational elements. The solution we found together is to be a mission with one staff, one lay leadership group, and one budget, but remain two congregations exploring and pursuing separate ministries in their local communities. That format for our relationship was accepted at the Diocesan Convention in November.

While we have tentatively answered some of the deeper questions in the process of making the decision to form our joint mission, we remain sensitive going forward. Christ continues to call us forward into 21st century mission, and this organizational evolution is in reality an opportunity for us to more fully live into the shape and calling of his church. Where that process leads us is not fully known, so we need to remain open to future possibilities.

Much of our leadership energy this past year was focused on this re-organization effort, with all the careful and meticulous work that entailed. This work did not keep the Holy Spirit from inspiring us into new and remarkable ministries. Wholly new ministries have sprung up to address needs in our community, from the Pet Food Pantry to Diapers and Such to the Anti-Child Trafficking ministry. New areas of ministry were discovered, like Halloween in Youngsville (200+ people through our doors!). Our community has turned out to celebrate together, like our Pet Parade and our Blessing of the Pets. We raised up a deacon in Christ's Holy Catholic Church, and then witnessed as his path toward becoming a Priest in Christ's Church grew to involve seminary training, a huge benefit to his ministry and to our community.

Amidst all this entirely new energy, many ministries have continued to successfully serve our communities. The Hot Meals program and our Emergency food pantry have served hundreds of people. Operation Christmas Child raised the bar again as we gathered over 60 boxes of Christmas joy for children around the world. Our music team has continued to explore and share back the benefits of musical power that we have found in their creative approach in leading our musical activities.

Late in 2015 the clergy worked together with the Rev. Al Johnson our diocesan liaison to look at how we are integrating newcomers into our community, as both St. Francis and Trinity have been blessed with new families and friends joining us in worship over the past

year. A newcomer tracking program was shared with the Bishop's Committee in December. Implementing some recommended upgrades to how we welcome newcomers and assist them in integrating into our life will be a part of our leadership work this year.

I was also blessed this past year with beginning the pursuit of a doctorate in ministry degree through Virginia Theological Seminary. This past year saw me focusing deeply on a congregational study of our Warren location, work that culminated in a report that I gave to my seminary colleagues in early January of this year. My work now turns toward deeper reading and exploration, with the aim of designing a ministry project in the summer of 2017 that will then lead toward a dissertation defense. The opportunities for that project are almost limitless, and I look forward to opportunities to explore with you just where my work may best meet the needs of our community. Be careful, though: I might ask to help you run the project with me!

And while 2016 has only just begun, there are already many ministry developments that are coming together. Gary Landrio has agreed to re-start our Monday Evening Bible Study, beginning with his four- week introduction to faith and scripture and then to a multi-week exploration of what it means to be a catholic church. Our leadership team will explore through Lent a process of developing a spiritual autobiography through a new program called 'Sharing our Faith'. That program will then be offered to interested members of the community in the Easter Season. Our new youth program will explore acolyte ministry, scripture study, enjoy a lock-in, and then participate in our diocesan Summer Camp in June.

And we already know that we will end the year with a big joy: hosting the Diocesan Convention! Chairperson Addy Landrio has already begun gathering names of those who will help coordinate the effort, and planning ideas are being shared between local and diocesan staff and volunteers. It is sure to be a wonderful experience and honor for all of us to host our sisters and brothers from around the diocese, sharing some of the joy we are experiencing together.

These, along with our many continuing ministries, all bear witness to how God continues to bless us through the Holy Spirit's power and the presence of our Lord in our midst. We cannot help but continue in to follow in faith and discover how our communities are blessed by how we are being lifted up in mission together. May we be a blessing even as we are blessed.

In Christ,

Matthew

**St. Francis of Assisi Episcopal Church Annual Meeting
January 18, 2015**

The meeting was called to order by Fr. Matthew Scott.

Necrology, for the following: *Robert Rickerson, Virginia Strom*

2014 Annual Meeting Minutes and Treasurer's report were approved.

2015 Budget was accepted.

Motion to adjourn approved unanimously.

St. Francis Pet Pantry

A new ministry began in 2015, an Emergence Pet Food Pantry. We have been blessed with many fun adventures and stirred up some local excitement.

A community dinner led to the start of this unique project as attendees were asked to bring a pet food item as a donation for the dinner. Since then we offered for a donation apple suckers and crosses for Good Friday. Held a pup parade and contest (with free hot dogs for all) participated in the Annual Cornfest Parade with our Corny Cats Float, and held the blessing of the animals on Saint Francis Day. Our last event for the year was on Halloween Night with our haunted lane and providing treats and hot dogs to all following our worship service.

The pet pantry is self sustaining through individual donations, fund raisers, donations from local service groups, the support of a pet food drive held at Ed Shults Subaru in Warren, collection bins at the local veterinarian offices and Critter Clippers. In addition memorial and love my pet donations have been as well as individuals donating bags or boxes of pet food.

What has been the highlight of this program is seeing how people love to help other people. The pantry bin in the entryway of St. Francis is filled on Sunday, Tuesdays and Thursdays as needed. We also post an emergency phone number for those who have a need when the bin is empty.

Ainsworth and Purina Pet Food Companies generously donated free food coupons that have been shared with those that have large quantity needs for short term emergencies. How wonderful is our God!

Please keep us in your prayers. Donations are always accepted just earmark them for the Pet Food Pantry. We also accept food.

Thank you.

Nancy Reynolds

St. Francis - Balance Sheet, 12/31/2015

Account Name	Debit	Credit
Main Checking Acct (PNC)	\$22,586	
Alms Checking Account (NW)	\$ 3,787	
Co-Mingled Fund (PNC)	\$73,044	
Accounts Payable		\$1,937
Operating Fund		\$14,015
Special Offering/Transient Fund		\$3,989
Alms Fund		\$3,787
Memorial Fund		\$1,514
Pet Pantry Fund		\$1,131
Endowment Fund		\$73,044
	<u>\$99,417</u>	<u>\$99,417</u>

St. Francis - Operating Fund Statement of Revenues & Expenditures December 31, 2015

Operating Revenues	Actual	Budget
Contributions	\$30,306	\$28,736
Loose Plate	\$700	\$300
Other Income	\$1,249	\$1,000
Janet Henry Trust	<u>\$46,027</u>	<u>\$46,150</u>
Total Operating Revenue	<u>\$78,282</u>	<u>\$76,186</u>
 Expenses		
Administration Expense	\$1,998	\$2,680
Buildings and Grounds	\$15,129	\$16,440
Ministry	\$12,437	\$17,986
Personnel	<u>\$52,586</u>	<u>\$53,193</u>
Total Operating Expenses	<u>\$82,150</u>	<u>\$90,299</u>
	(\$3,868)	(\$14,113)

Saint Francis Operating Budget-Detail

Account Name	Actual 2015	Budget 2015
INCOME		
Contribution Envelopes	\$30,306	\$28,736
Contribution Loose Plate	\$700	\$300
Contribution Special Envelopes	\$509	\$500
Altar Memorials	\$70	\$0
Other Income	\$670	\$500
Janet Henry Trust	\$46,027	\$46,150
Total Operating Income	\$78,282	\$76,186
EXPENSES		
Administration Expenses		
Office	\$1,566	\$1,500
Convention Expense	\$263	\$1,000
Licenses/Other Fees	\$14	\$60
Interest Fees/Service Charges	\$155	\$120
Total Administration	\$1,998	\$2,680
Buildings/Grounds		
Building Maintenance		
Cleaning Service	\$1,242	\$1,440
Fire Extinguishers	\$41	\$100
Janitorial Supplies	\$238	\$400
Maintenance/Repairs	\$3,914	\$2,500
Total Building Maintenance	\$5,435	\$4,440
Utilities	\$6,410	\$6,500
Grounds Maintenance		
Mowing/Snow Plowing	\$520	\$700
Church Insurance	\$1,142	\$3,150
Vicarage Property Taxes	\$1,622	\$1,650
Total Buildings and Grounds	\$15,129	\$16,440
Ministry		
Outreach		
Diocesan Assessment	\$7,751	\$7,751
Advertising	\$260	\$300
Church Website	\$144	\$150
Community Outreach	\$393	\$3,000
Community Dinner Grant Purchases	\$143	\$385
Total Outreach	\$8,691	\$11,586
Fellowship	\$688	\$1,000
Formation	\$0	\$650
Worship		
Candles	\$295	\$200
Host/Wafers/Wine	\$61	\$300
Worship Supplies	\$212	\$350
Total Worship	\$568	\$850

Pastoral Care		
St. Francis Alms Fund	\$2,400	\$2,400
Discernment Process	\$90	\$1,500
Total Pastoral Care	\$2,490	\$3,900
Total Ministry	\$12,437	\$17,986
Personnel		
Church Administrator Expense	\$11,393	\$11,393
Church Vicar Expense	\$41,000	\$41,000
Supply Priest	\$11	\$600
Workers Compensation	\$182	\$200
Total Personnel	\$52,586	\$53,193
Total Operating Expenses	\$82,150	\$90,299

Saint Francis - Other Funds

Alms Fund		
Balance - 1/1/2015		\$1,834
Income		
From Operating	\$2,206	
Dyer Ordination	\$1,038	
Donations	<u>\$350</u>	
	\$3,594	
Expenses		
Gas Cards	\$100	
Medical Assistance	\$200	
Rent/Utilities/Clothing	<u>\$1,341</u>	
	\$1,641	
Balance 12/31/2015		\$3,787
Co-Mingled Account - PNC		
Balance - 1/1/2015		\$72,021
Gain on Investment	\$1,023	
Balance 12/31/2015		\$73,044
Memorial Fund		
Balance - 1/1/2015		\$333
Income	\$1375	
Myers, Young, Thomson, Bouchard		
Expenses - Red Veil	<u>\$194</u>	
Balance 12/31/15		\$1,514

Pet Pantry		
Balance - 1/1/2015		\$0.00
Income		
Donations	\$1,677	
Expenses		
Pet Food	<u>\$545</u>	
Balance 12/31/2015		\$1,131
Special Offering/Transient Fund Balance		
Balance-1/1/15		\$3,227
Income		
Flowers/Decorations	\$726	
Special Offering	\$4,717	
Expenses		
Flowers/Decorations	\$890	
Special Offering	\$3,792	
Balance 12/31/15*		\$3,989*
*Special Offer/Transient Balance		
Flowers/Decorations-	\$66	
Mowing	\$25	
Mother's Day	\$100	
Nursery	\$120	
Bequest to Endowment	\$1,086	
Sound System	<u>\$2,592</u>	
		\$3,989

**Trinity Memorial Episcopal Church Annual Meeting
January 25, 2015**

Call to order by Fr. Matthew Scott.

Necrology, for the following: Marcia Baker, Robert Dunham, Carol Chandler

2014 Annual Meeting minutes approved. Motion by Diane Brant, second by Jerry Bowersox

Treasurers Report was approved. Motion by Gary Landrio, second by Tom Watt

2015 Budget approved. Motion Connie Michell, second Ellen Eberly

Tim Dyer thanked the congregation for making him and Noreen feel welcome. Tim invited the congregation to his ordination to the Diaconate 2/8/15.

Gary Landrio spoke on the many projects in and around the building and grounds including landscaping, roof repair, flooring, lighting and air conditioning.

Fr. Scott's annual address emphasized the many positive results of our experiments and planning.

Old Business:

Fr. Scott announced the composition of the 2015 Bishop's Committee: Gary Landrio, Connie Michell, Diane Brant, Deb Davis, Dr. John John, Lana Creal, Andrew Pollard

Fr. Scott thanked Denise Ely for her faithful service as Bishop's Warden.

New Business:

Fr. Scott presented Gary Landrio with a "License to Preach".

Adjournment: Motion by Deb Davis, second Addy Landrio. Approved unanimously.

ACT Ministry

The Episcopal Mission of Warren County began an Anti Child Trafficking (ACT) ministry in the fall of 2015, learning about the horrific lives of child victims of sex trafficking. Because this tragedy is so painful to consider, many of us actively ignored it for years. Through God's Grace our hearts have been opened and we are now committed to help these children. We are praying for vulnerable and trafficked children, educating ourselves, knitting prayer scarves and seeking donations for groups who provide homeless shelters and/or street support for homeless and trafficked children.

We seek God's Holy Spirit to guide us in this ministry, praying that the ministry will expand into even more meaningful service. We dream of educating others so child trafficking will end. Dare we dream of partnering with others in the diocese and in Northwestern PA to help create a shelter or support services for homeless and trafficked children? These dreams require God's Grace and many more committed people, churches, agencies and groups.

Please pray for these children and our ministry. Please knit prayer scarves and donate to our ACT ministry.

We are eager to speak to churches or any other interested groups about Anti Child Trafficking (ACT). Please call me at [814-688-4425](tel:814-688-4425). Let's see where God's Grace leads.

Diane Brant

Diapers and Such

Since the beginning of Diapers and Such in 2013, we have been able to help approximately 24 recipients with a few of those recipients receiving assistance more than once. The majority of recipients are in need of diapers, wipes, and diaper rash cream, but there are a couple recipients that I am aware of who only needed toilet paper and feminine hygiene items. I have been making myself available on Wednesdays from 2:30 to 5:00 pm in the parlor area so that recipients can just stop in. The most recipients I have seen on Wednesdays is 2, with none being the norm on most Wednesdays. I have been reaching out to other organizations in the Warren area to tell them about the ministry and ask that if they hear of someone who could benefit from items we collect and distribute to feel free to refer them to us if they aren't able to meet the need themselves. I have reached out to Salvation Army, the Nazarene Church, and several other organizations who assist people in need and they seem genuinely happy to add us to their resource list. The ministry seems to excel at collecting items, but trying to connect the items to recipients seems to be a slight weakness. I have created a facebook page for the ministry found at <http://www.facebook.com/DASministry> where I announce distribution days and times. When I find something new talking about diaper need or lack of access to any of the items the ministry collects, or about poverty in general, I share that information on a blog that I created for this purpose. The blog is found at <http://diapersandsuch.wordpress.com> I will then share a link to the blog post on the Ministry's facebook page to tie them together a little bit.

Goals for the coming year include:

1. Increase the number of organizations contacted about the ministry.
2. Develop a couple different handout type items that people can take with them and either use themselves or pass along to others
3. In general build on the foundation that has been started and improve on connecting donations to recipients.
4. Explore the idea of expanding the ministry to include other hygiene type items that cannot be purchased with Food Stamps or WIC benefits.

Thank you to all who have made donations to Diapers and Such, without each of you, I could not have helped as many people as I have been able to. It truly is a team effort. Special thanks to Diane Brant, Mary Lou Campbell, and Father Matthew Scott for being willing to be my sounding board when I've had questions or brainstorming I needed a second opinion on.

~Jenn Campbell

(Founder of the Diapers and Such Ministry)

Food Pantry

Our Emergency Food Pantry is generously supplied by our members. This last year we were able to assist 31 families in their time of need, giving out over 52 bags of food. Thank you!

Holiday Hot Meals Ministry

Our Holiday Hot Meal Program was out of sight for our 2015 Easter, Thanksgiving and Christmas Meals. Preparations ran smoothly with many helping hands from several churches. The kitchen was buzzing with tons of help making wonderful armors throughout the church. Thanksgiving we fed 260 folks and 28 drivers delivered loot. Christmas repeated this monstrous task again feeding 260 folks. Twenty-two drivers took on the task and delivered the meals just like Santa Claus. So much support was given by so many people a proper thank you just isn't enough. All I can say is job well done! Gas up your cars and write down the date for Easter is coming and these folks can't wait.

Addy Landrio

Jail Ministry

I know that jail ministry is not a hot topic but we are the blessed, who go into our local jail every week. This year has been living proof that God is in our midst. The House of Hope has filled a need for our outgoing women and Cricket has emerged from state incarceration and is a permanent resident assistant, she has a Bachelors degree in Human Services so the blessings keep coming.

Leslie, Karen, Diane, the Church of God ladies and myself, all have been called to witness to these women. Our hope is they become members of the Kingdom and spur them on in a relationship with Christ Jesus. Our goal is to keep making a difference in the lives of the addicted and those in bondage of sin. Some have never heard the gospel and some don't care even if they had. There are those who are ready to give their lives to a better way and that is when we are there to pick up the pieces and be a witness of God's immeasurable love and forgiveness.

Every week we go to the women in jail, we see a progression of faith or back to square one with a new group of women and we can all agree that no matter what or who, God always shows up. Holy is our God!

Clare Glarner

Operation Christmas Child

Operation Christmas Child was a gigantic success. Trinity delivered 73 boxes to our central location here in Warren. This accomplishment could not be obtained without the support of our church family. I thank you for your efforts to bring joy to a child who may never know Christmas joy. My goal for next year is 80 Boxes and I know we can reach it. So start now, pick things up as you see them, you'll be amazed what you can find. Job Well Done!

Addy Landrio

Altar Guild

Directress....Dee Stewart,
Candles....Tom Watt and Dale Gray

This year we saw changes, both in membership and in written instructions. We updated the Altar Guild instruction book and placed it on the church's computer so that the instructions would be centrally available and easy to revise. Several faithful members saw the need to move on. We bid farewell and Godspeed to Sylvia Anderson, Donna and Ed Ball, Denise Ely, Nancy Hahn and Mary Lou Watt. We also welcomed new members Natalie Brown, Joanna Mayer, Brianna Powers and Dale Gray. Continuing members are Jenn Campbell, Mary Lou Campbell, Deb Davis, Linda Jensen, Stacy Jones, Addy Landrio, Connie Michell, Mary O'Brien, Ellen Scalise, Dee Stewart, Tom Watt and Barbara Willis. We are lucky to have so many hard-working, dedicated members. New members are welcome at anytime, please see the Father Matthew or Directress, Dee Stewart, if interested in serving in this ministry.

Building Committee report 2015

Dealing with buildings that are way beyond any warranty being fifty to over 110 years old presents challenges. We can also expect that there are usually no simple solutions.

Trinity has come a long way in the last three years to seal the roofs and keep up on new maintenance issues. These efforts are the result of the dedication of both Terry Brant and Tom Watt. They, in each their own way, have taken on projects and held both contractors and us accountable for positive results.

The Co-Junior Wardens of Connie Michell and Gary Landrio have primarily given room for discussion and encouragement for actions.

Among the "little" things, heaters were fixed, lights replaced, the nave was kept cool and cold in hot weather and warm in cold weather. Also window frames were repaired, rooms were cleaned of broken and decayed stored materials, and floors repaired. The outside wood work of the narthex was striped and repainted. And many other things were done that we are not remembering

Co-Property Warden,
Gary Landrio

Trinity - Balance Sheet - 12/31/2015

Account Name	Debit	Credit
Main Checking Acct (NW)	\$73,103	
Trinity Women's Guild (NW)	76	
Alms Checking Account(NW)	\$2,206	
Petty Cash	\$97	
Trinity Endowment (PNC)	\$1,959,636	
Trinity Women End. (PNC)	\$25,986	
Trinity Alms Investment (Vanguard)	\$34,935	
Downpayment Loan (Scott)	<u>\$13,000</u>	
Accounts Payable		\$15
Act Ministry Fund		\$100
Alms Fund		\$37,141
Capital Improvement Fund		(1,116)
Columbarium Funds		\$2,730
Diapers and Such Fund		\$895
Flowers/Decorations		97
Food Pantry Fund		\$446
Holiday Meals Fund		\$7,732
L. Lemmon Fund		\$5,198
Memorial Fund		\$6,081
Music Program Fund		\$85
Nursery		52
Operating Fund		\$63,473
Trinity Endowment Fund		\$1,959,636
Trinity Women Fund		\$26,061
Trinity Youth Fund		<u>\$413</u>
	<u>\$2,109,039</u>	<u>\$2,109,039</u>

Trinity Operating Fund Statement of Revenues & Expenditures December 31, 2015

Operating Revenues	Actual	Budget
Contributions	\$103,436	\$86,824
Loose Plate Income	\$1,622	\$1,000
Other Income	\$17,294	\$9,200
Income from Endowment	<u>\$99,979</u>	<u>\$99,979</u>
Total Operating Revenue	\$222,331	\$197,003
Expenses		
Administration Expenses	\$8,770	\$8,682
Buildings and Grounds	\$32,796	\$31,294
Ministry	\$52,099	\$53,508
Personnel Salaries and Benefits	<u>\$113,676</u>	<u>\$107,492</u>
Total Operating Expenses	\$207,341	\$200,976
	\$14,990	(\$3,973)

Trinity - Operating Budget-Detail

<i>Income</i>	2015 Actual	2015 Budget
Member Pledges/Contributions	\$103,436	\$86,824
Plate Income	\$1,622	\$1,000
Contributions	\$105,058	\$87,824
Building Use	\$3,065	\$2,700
Other Income	\$13,149	\$5,530
Outreach Income	\$378	\$0
Special Days	\$702	\$970
Other Income	\$17,294	\$9,200
Subtotal Income	\$122,352	\$97,024
Operational from Endowment	\$99,979	\$99,979
Total Income	\$221,331	\$197,003
Expenses		
Administration Expenses		
Communications	\$3,101	\$2,600
Computer/Software	\$555	\$505
Offering Envelopes	\$107	\$108
Offering Supplies	\$3,348	\$3,594
Postage	\$923	\$1,000
Bank Service Fees	\$25	\$125
Total Church Office	\$8,061	\$7,932
Diocesan Convention	\$675	\$700
Bishop Committee Retreat	\$34	\$50
Total Bishop's Committee	\$708	\$750
Total Administration	\$8,770	\$8,682
Buildings and Grounds		
Maintenance		
Alarm Monitoring	\$818	\$345
Cleaning Service	\$9,073	\$9,072
Fire Extinguishers	\$123	\$125
Janitorial Supplies	\$410	\$700
Maintenance Contract	\$1,580	\$700
Total Building Maintenance	\$12,004	\$10,942
Utilities		
Electricity	\$3,882	
Gas	\$4,302	
Water & Sewer	\$1,080	
Waste	\$301	
Total Utilities	\$9,565	\$9,530
Grounds Maintenance		
Supplies	293	\$300
Shoveling	\$597	\$400
Total Grounds Maintenance	\$890	\$700
Comprehensive Insurance	\$10,337	\$10,122
Total Buildings and Grounds	\$32,796	\$31,294
Ministry		
Outreach		
Diocesan Assessment	\$46,958	\$46,958
Advertising	\$580	\$1,500
Outreach Expense	\$827	\$0
Total Outreach	\$48,366	\$48,458
Fellowship	\$531	\$750
Formation	\$790	\$1,500

Worship		
Altar Guild	\$880	\$800
Music/License/Fees	396	\$500
Piano/Other Instrument Main.	\$1,135	\$1,500
Total Worship	\$2,411	\$2,800
Total Ministry	\$52,099	\$53,508
Personnel		
Vicar		
Salary	\$48,734	\$48,734
Housing	\$16,120	\$16,120
SECA Reim.	\$4,961	\$4,961
Cell Phone Reim.	\$643	\$643
Professional Exp. Reim	\$2,429	\$3,000
Repayment-Housing Loan	\$3,000	\$3,000
Continuing Ed.	\$1,000	\$1,000
Pension	\$12,567	\$12,707
Medical Insurance Alt.	\$6,018	\$6,715
St. Francis Reim.	-\$41,000	-\$41,000
Sub Total		
Clergy Associate		
Salary	\$14,583	\$14,583
SECA Reim	\$1,517	\$1,517
Professional. Exp Reim.	\$1,973	\$3,000
Pension	\$3,972	\$3,972
Medical Insur Alt.	\$1,950	\$1,950
Diocesan Grant	-\$11,300	-\$19,800
Sub Total		
Supply Clergy	\$0	\$600
Support Staff		
Administrative Asst. Salary	\$26,838	\$26,713
Administrative Asst. St. Francis Reim.	-\$11,393	-\$11,393
Music Director	\$15,000	\$15,000
Sub Total	\$50,083	\$71,867
Benefits		
Lay Pension	\$2,405	\$2,405
Income Replacement Ins.	\$182	\$96
Medical/Life Insurance	\$9,976	\$10,174
Sub Total		
Employer Expenses		
Worker's Compensation Ins.	\$452	\$1,045
Payroll Taxes	\$3,019	\$3,176
Payroll Service Fee	\$210	\$168
Sub Total		
Total Personnel	\$113,676	\$107,492
Total Expenses	\$207,341	\$200,976

Trinity – Other Funds

ACT Ministry Fund		
Beginning Balance- 1/1/2015		\$0
Income - Contributions	\$100	
Expense	0	
Ending Balance 12/31/2015		\$100
Alms Checking Account		
Beginning Balance- 1/1/2015		\$918
Income		
Contributions	\$2,100	
From Alms Fund Endow	\$1,673	
2nd Sunday Plate	\$326	
Total	\$4,099	
Expense		
Gas Cards	\$100	
Utilities/Rent Assistance	\$2,712	
Total	\$2,812	
Ending Balance 12/31/2015		\$2,205
Alms Investment Fund		
Beginning Balance- 1/1/2015		\$36,566
Income		
Dividends	\$695	
Net Gain/Loss	-\$653	
Total	\$42	
Expense		
Payouts	\$1,673	
Total	\$1,673	
Ending Balance 12/31/2015		\$34,935
Building/Capital Fund		
Beginning Balance- 1/1/2015		\$0
Income		
Contributions	\$500	
From Endowment	\$7,700	
Total	\$8,200	
Expense		
Reg. Maintenance/Repairs	\$298	
Equipment-Printer/Comp	\$4,631	
Fence	\$1,930	
Floors stripped & sealed	\$675	
Boilers	\$1,782	
Total	\$ 9,316	
Ending Balance 12/31/2015		(\$1,116)
Columbarium Fund		
Beginning Balance- 1/1/2015		\$2,730
Ending Balance 12/31/2015		\$2,730

Decoration/Flowers Fund		
Beginning Balance- 1/1/2015		\$446
Income		
Altar Flowers	\$564	
Decoration Contributions	\$710	
Total	\$1,274	
Expense		
Altar Flowers	\$614	
Decoration Contributions	\$1,009	
Total	\$1,623	
Ending Balance 12/31/2015		\$97
Diapers & Such Fund		
Beginning Balance- 1/1/2015		\$682
Income - Contributions		
	\$790	
Expenses		
	\$577	
Ending Balance 12/31/2015		\$895
Food Pantry Fund		
Beginning Balance- 1/1/2015		\$12
Income -Contrib./FundRaiser		
	\$443	
Expense		
	\$9	
Ending Balance 12/31/2015		\$446
Holiday Hot Meals		
Beginning Balance- 1/1/2015		\$6,898
Income		
Contributions	\$464	
Warren Gives	\$3,385	
Hooktown/First Methodist	\$1,500	
Total	\$5,349	
Expense		
Easter Meals	\$765	
Thanksgiving Meals	\$1,902	
Christmas Meals (2014 & 15)	\$1,630	
New Hot Bags	\$218	
Total	\$4,515	
Ending Balance 12/31/2015		\$7,732
L. Lemmon Fund		
Beginning Balance- 1/1/2015		\$5,857
Expense – Music Dir. CE		
	\$659	
Ending Balance 12/31/2015		\$5,198

Memorial Fund		
Beginning Balance- 1/1/2015		\$5,751
Income		
Undesignated Mem.	\$330	
Total	\$330	
Expense	0	
Ending Balance 12/31/2015		\$6,081
Music Program Fund		
Beginning Balance- 1/1/2015		\$308
Income - Contributions	\$100	
Expense -Music	\$323	
Ending Balance 12/31/2015		\$85
Nursery Fund		
Beginning Balance- 1/1/2015		\$52
Ending Balance 12/31/2015		\$52
Youth Fund		
Beginning Balance- 1/1/2015		\$412
Ending Balance 12/31/2015		\$412

Trinity Women's Guild Checking Acct		
Beginning Balance- 1/1/2015		\$76
Ending Balance 12/31/2015		\$76
Trinity Women's Guild Investment Fund		
Beginning Balance- 1/1/2015		\$26,206
Income		
Interest	\$218	
Dividends	\$760	
Net Gain/Loss	\$1,034	
Total	-\$56	
Expense		
Management Fees	\$164	
Total	\$164	
Ending Balance 12/31/2015		\$25,986
Trinity Endowment at PNC		
Beginning Balance 1/1/2015		\$2,091,843
Income		
Interest	\$8,197	
Dividends	\$47,593	
Alternative Invest. Inc	\$7,767	
Other Receipts	\$4,956	
Net Gain/Loss	-\$48,090	
Total	\$20,423	
Expense		
Management Fees	\$12,726	
Other Disbursements	\$32,225	
Payouts – Operating Fund	\$99,979	
Payouts –Building	\$7,700	
Total	\$152,630	
Ending Balance 12/31/2015		\$1,959,636

2016 Operating Fund Budget - Episcopal Mission of Warren County

Budgeted Operations	2015	2016
Income	Budget	Budget
Contribution Income - TMC		
Loose Plate	\$1,000	\$1,000
Contributions	\$86,824	\$100,000
Special Days	\$970	\$970
Other Income(Trusts,votives,dinners)	\$5,500	\$5,500
Total Contribution Income-TMC	\$94,294	\$107,470
From Assets		
Banking Interest	\$30	\$30
Miscellaneous		
Building Use Income	\$2,700	\$2,700
Transfer from Endowment	\$99,979	\$112,752
Total Income - TMC	\$197,003	\$222,952
Contribution Income - STF		
Loose Plate	\$300	\$300
Contributions	\$28,736	\$29,650
Special Days	\$500	\$500
Other Income	\$500	\$250
Janet Henry Trust	\$46,150	\$47,696
Total Contribution Income-STF	\$76,186	\$78,396
From Assets		
Building Use Income	\$250	\$250
Transfer from Endowment		\$3,915
Total Income - STF	\$76,436	\$82,561
Total Income	\$273,439	\$305,513
Expenses		
Administrative Expenses		
Church Office - TMC		
Communications	\$2,600	\$2,800
Computer/Software	\$505	\$6,500
Offering Envelopes	\$108	\$110
Office Supplies	\$3,594	\$4,000
Postage & Delivery	\$1,000	\$1,100
Bank Service Fees	\$125	\$125
Sub Total	\$7,932	\$14,635
Church Office - STF		
Communications	\$1,620	\$1,650
Offering Envelopes	\$110	\$118
Office Supplies	\$650	\$0
Postage & Delivery	\$270	\$350
Bank Service Fees/Licenses	\$180	\$150
Sub Total	\$2,830	\$2,268
Total Church Office Expenses	\$10,762	\$16,903
Bishop's Committee		
Diocesan Convention	\$500	\$1,500
Retreats	\$250	\$250
Sub Total	\$750	\$1,750
Bishop's Committee - STF		
Diocesan Convention	\$1,000	
Sub Total	\$1,000	
Total Bishop's Committee	\$1,750	\$1,750
Total Administrative Expenses	\$12,512	\$18,653

<i>Buildings and Grounds</i>		
Utilities - TMC	\$9,530	\$10,000
Utilities - STF	\$5,500	\$6,000
Utilities Total	\$15,030	\$16,000
Building Maintenance - TMC		
Alarm Monitoring	\$345	\$345
Janitorial Supplies	\$700	\$700
Cleaning Service	\$9,072	\$9,163
Fire Extinguishers	\$125	\$125
Maintenance Contract	\$700	\$700
Sub Total	\$10,942	\$11,033
Building Maintenance - STF		
Janitorial Supplies	\$400	\$400
Cleaning Service	\$1,440	\$1,440
Fire Extinguishers	\$100	\$100
Repairs & Maintenance	\$2,500	\$2,500
Sub Total	\$4,440	\$4,440
Building Maintenance Total	\$15,382	\$15,473
Grounds Maintenance - TMC		
Grounds Supplies	\$300	\$300
Shoveling/Weeding	\$400	\$600
Sub Total	\$700	\$900
Grounds Maintenance - STF		
Plowing/Mowing	\$700	\$700
Sub Total	\$700	\$700
Grounds Maintenance Total	\$1,400	\$1,600
Comprehensive Insurance - TMC	\$10,122	\$10,678
Video Inventory - TMC		\$500
Comprehensive Insurance - STF	\$3,150	\$3,249
Video Inventory - STF		\$500
Vicarage Real Estate Tax - STF	\$1,650	\$1,650
Sub Total	\$14,922	\$16,577
Total Buildings & Grounds	\$46,734	\$49,650
<i>Ministry Areas</i>		
Outreach - TMC		
Diocesan Assessment	\$46,958	\$44,644
Advertising	\$1,500	\$1,500
Outreach	\$0	\$1,450
Sub Total	\$48,458	\$47,594
Outreach - STF		
Diocesan Assessment	\$7,751	\$8,139
Advertising	\$300	\$300
Alms Fund	\$2,400	\$2,400
Outreach	\$3,000	\$3,000
Outreach Grant	\$385	\$240
Sub Total	\$13,836	\$14,079
Outreach Total	\$62,294	\$61,673
Fellowship - TMC	\$750	\$750
Fellowship - STF	\$1,000	\$1,000
Fellowship Total	\$1,750	\$1,750
Ed/Formation - TMC	\$1,500	\$1,000
Ed/Formation - STF	\$650	\$500
Education/Formation Total	\$2,150	\$1,500

Worship - TMC		
Music/License Fees	\$500	\$500
Piano/Instrument Maintenance	\$1,500	\$1,500
Altar Guild Supplies	\$800	\$800
Sub Total	\$2,800	\$2,800
Worship - STF		
Music/License Fees	\$0	\$150
Piano/Instrument Maintenance	\$0	\$0
Altar Guild Supplies	\$850	\$850
Sub Total	\$850	\$1,000
Worship Total	\$3,650	\$3,800
Ministry Area Total	\$69,844	\$68,723
Personnel		
Vicar		
Stipend	\$48,734	\$50,685
Housing	\$16,120	\$16,706
Pension	\$12,708	\$13,058
Medical Ins. Alt.	\$6,715	\$6,715
Prof. Exp Reim.	\$3,000	\$3,000
Continuing Ed.	\$1,000	\$1,000
Cell Phone Reim.	\$643	\$643
SECA	\$4,961	\$5,155
Housing Loan Repayment	\$3,000	\$3,000
Sub Total	\$96,881	\$99,962
Clergy Associate		
Stipend	\$14,583	\$25,000
Pension	\$3,972	\$6,810
Medical Ins. Alt.	\$1,950	\$3,343
Prof. Exp Reim.	\$3,000	\$3,000
SECA	\$1,517	\$2,601
Diocese Grant Reim.	-\$19,800	-\$34,000
Sub Total	\$5,223	\$6,754
Supply Clergy	\$1,200	\$500
Support Staff		
Parish Administrator	\$26,713	\$27,514
Music Director	\$15,000	\$15,450
Sub Total	\$41,713	\$42,964
Benefits		
Staff Insurance	\$10,174	\$10,930
Staff Pension	\$2,405	\$2,476
Sub Total	\$12,579	\$13,406
Employer Expenses		
Payroll Taxes	\$3,176	\$3,287
Workers Comp Insurance	\$1,245	\$1,414
Payroll Service fees	\$168	\$200
Sub Total	\$4,589	\$4,901
Personnel Total	\$162,185	\$168,488
Total Expenses	\$291,275	\$305,513

After the annual meeting adjourns, we will continue with The Offertory & Holy Eucharist Prayer A on page 361 in the Red Book of Common Prayer.

Episcopal Mission of Warren County



St. Francis Episcopal Church

343 East Main Street, Youngsville, PA 16371

Phone 814-563-7586

Email: stfrancis@eaglezip.net Website: stfrancisyoungsville.org



Trinity Memorial Episcopal Church

444 Pennsylvania Avenue West, Warren, PA 16365

Phone: 814-723-9360, Fax: 814-723-9361

Email: trinity@trinitywarren.org Website: trinitywarren.org

Ministers.....All the members of St. Francis and Trinity
VicarThe Rev. Matthew Scott
Clergy AssociateThe Rev. Timothy Dyer
Music DirectorJoseph Glarner
Bishop's CommitteeDiane Brant, Lana Creal, Deb Davis, Noreen Dyer
..... John John, Gary Landrio, Molly Lawson, Connie Michell
..... Donna Murphy, Andrew Pollard, Charlie Thompson
Musicians Molly Lawson, Andrew Pollard
Parish Administrator Barbara Winslow
Nursery Hanna Taylor