



**EPISCOPAL MISSION OF WARREN COUNTY  
MORNING PRAYER, ANNUAL MEETING  
AND HOLY COMMUNION  
THIRD SUNDAY AFTER THE EPIPHANY  
JANUARY 27, 2019**

**AGENDA**

- 1.) Morning Prayer
- 2.) Peace
- 3.) Annual Meeting
  - Necrology: *Dorothy Bennett, Jerome (Jerry) Bowersox, Margaret ( Mickey) Conroy, Scott Franklin, Donna Harman, Jeff Horner, Gordon Kay, Janet Kay, Georgene Kornreich, Helen Kroemer, Clara Nelson, Eugenia (Jean) Rulander, Ruth Warner, Richard Yaegle, Marya Yurick*
  - Approval of Minutes
  - 2017 Treasurer's Report & 2018 Budget
  - Reports & Business
  - Adjournment
- 4.) Eucharist
- 5.) Reception

**Episcopal Mission of Warren County Annual Meeting Minutes**  
**January 28, 2018**  
**Held at Trinity in Warren**

Following Morning Prayer, the meeting was called to order.

Membership Credentials read and list for members to sign passed around.

Prayers for the members who are no longer with us.

Minutes reviewed. Diane Brant made the motion to approve, Andrew Pollard 2<sup>nd</sup> the motion. Motion passed with all in favor.

Treasurers' reports reviewed. Gary Landrio made the motion to approve, Diane Brant 2<sup>nd</sup> the motion. Motion passed with all in favor.

The Budget was presented. Diane Brant made the motion to accept the report, Noreen Dyer 2<sup>nd</sup> the motion. Motion passed with all in favor.

Reports were then offered by the Assistant Vicar, The Rev. Timothy Dyer; a first look at the CAT survey results was offered by The Rev. Matthew R. Scott; and the Bishop's Warden, Andrew Pollard with general comments about the state of the congregations.

Vicars Report/Address made:

- Review of the past year
  - Tim's ordination, hosting the diocesan annual convention, many ministries
- Important things for the coming year
  - CAT Survey results, with special attention to both congregations reporting "a disturbing amount of conflict"
  - Trinity's 150<sup>th</sup>
- A new leadership structure was introduced
  - Each congregation will have a Congregational Mission Team (CMT)
  - The Mission will have one Bishop's Committee that meets quarterly
  - The Bishop's Committee will have two committees supporting it
    - A Building Team for addressing the needs of the grounds
    - A Finance Team to advise on budget and endowments

Old business/ New business

Andrew Pollard moved that we request of appointment for Bishop's Committee and accept the roster of named leaders for new leadership structure. Noreen Dyer 2<sup>nd</sup> the motion. The motion passed with all in favor. The leadership roster is attached.

Motion made by Connie Michell to adjourn to Eucharist, Gary Landro 2<sup>nd</sup>. Motion passed with all in favor.

**EMWC - Balance Sheet - 12/31/2017**

<b>Account Name</b>	<b>Debit</b>	<b>Credit</b>
Trinity Main Checking Acct	\$38,055	
St. Francis Main Checking Acct.	\$49,911	
Trinity Alms Checking Acct.	\$1,495	
St. Francis Alms Checking	\$917	
Trinity Petty Cash	\$116	
Trinity Co-Mingled Endow.	\$2,164,250	
Trinity Women Endow.	\$30,433	
Trinity Alms Investment	\$40,254	
St. Francis Co-Mingled Endow.	\$82,214	
Downpayment Loan	<u>\$7,000</u>	
Accounts Payable		\$7,360
Act Ministry Fund		\$5
Alms Fund (TMC)		\$41,749
Alms Fund (STF)		\$917
Building/Capital Improvement Fund		\$0
Columbarium Funds		\$3,585
Diapers and Such Fund		\$426
Flowers/Decorations (TMC)		\$473
Flowers/Decorations (STF)		\$870
Food Pantry Fund		\$405
Holiday Meals Fund		\$9,955
L. Lemmon Fund		\$0
Memorial Fund (TMC)		\$8,721
Memorial Fund (STF)		\$2,254
Music Program Fund		\$85
Nursery		\$52
Operating Fund (TMC)		\$21,474
Operating Fund (STF)		\$36,683
Pet Pantry		\$2,391
St. Francis Endowment Fund		\$82,214
Trinity Endowment Fund		\$2,164,250
Trinity Women Fund		\$30,726
Trinity Youth Fund		<u>\$50</u>
	<b><u>\$2,414,645</u></b>	<b><u>\$2,414,645</u></b>

**Episcopal Mission of Warren County**

**Operating Fund Statement of Revenues & Expenditures - December 31, 2017**

<b>Operating Revenues</b>	<b>Actual</b>	<b>Budget</b>
Contributions	\$134,401	\$135,911
Loose Plate Income	\$1,733	\$1,300
Other Income	\$17,429	\$13,200
Janet Henry Fund	\$46,459	\$46,459
Income from Endowment	<u>\$84,464</u>	<u>\$105,190</u>
<b>Total Operating Revenue</b>	<b><u>\$284,486</u></b>	<b><u>\$302,060</u></b>
<b>Expenses</b>		
Administration Expenses	\$13,956	\$14,370
Buildings and Grounds	\$48,318	\$52,168
Ministry	\$63,887	\$63,500
Personnel Salaries and Benefits	<u>\$169,850</u>	<u>\$171,919</u>
<b>Total Operating Expenses</b>	<b><u>\$296,011</u></b>	<b><u>\$301,957</u></b>

## 2017 -Episcopal Mission of Warren County's Operating Fund-Detail and 2018 Budget

Income	Actual 2017	2017 Budget	2018 Budget
<b>Contribution Income - TMC</b>			
Loose Plate	\$1,424	\$1,000	\$1,000
Contributions	\$100,772	\$105,716	\$98,798
Special Days	\$740	\$970	\$525
Other Income(Trusts,votives, etc)	\$13,116	\$8,500	\$8,500
<b>Total Contribution Income-TMC</b>	<b>\$116,052</b>	<b>\$116,186</b>	<b>\$108,823</b>
<b>From Assets</b>			
Banking Interest	\$7	\$30	\$10
Building Use Income	\$2,860	\$2,700	\$2,400
<b>Sub Total</b>	<b>\$118,919</b>	<b>\$118,916</b>	<b>\$111,233</b>
<b>Transfer from Endowment</b>	<b>\$81,584</b>	<b>\$101,592</b>	<b>\$123, 586</b>
<b>Total Income - TMC</b>	<b>\$200,503</b>	<b>\$220,508</b>	<b>\$234,819</b>
<b>Contribution Income - STF</b>			
Loose Plate	\$309	\$300	\$150
Contributions	\$33,629	\$30,195	\$26,310
Special Days	\$75	\$500	\$150
Other Income	\$38	\$250	\$100
Janet Hentry Trust	\$46,459	\$46,459	\$46,655
<b>Total Contribution Income-STF</b>	<b>\$80,510</b>	<b>\$77,704</b>	<b>\$73,365</b>
<b>From Assets</b>			
Banking Interest	\$3	\$0	\$5
Building Use Income	\$590	\$250	\$250
<b>Sub Total</b>	<b>\$81,103</b>	<b>\$77,954</b>	<b>\$73,620</b>
<b>Transfer from Endowment</b>	<b>\$2,880</b>	<b>\$3,598</b>	<b>\$5,149</b>
<b>Total Income-STF</b>	<b>\$83,983</b>	<b>\$81,552</b>	<b>\$78,769</b>
<b>Total Income</b>	<b>\$284,486</b>	<b>\$302,060</b>	<b>\$313,588</b>
<b>Expenses</b>			
<b>Personnel</b>			
<b>Vicar</b>			
Stipend	\$51,192	\$51,192	\$52,216
Housing	\$16,858	\$16,858	\$17,165
Pension	\$13,186	\$13,186	\$13,444
Medical Ins. Alt.	\$5,271	\$7,000	\$7,000
Prof. Exp Reim.	\$2,838	\$3,000	\$3,000
Continuing Ed.	\$1,000	\$1,000	\$1,000
Cell Phone Reim.	\$643	\$643	\$643
SECA	\$5,206	\$5,206	\$5,308
Housing Loan Repayment	\$3,000	\$3,000	\$3,000
<b>Vicar Total</b>	<b>\$99,194</b>	<b>\$101,085</b>	<b>\$102,775</b>
<b>Associate Vicar</b>			
Stipend	\$25,250	\$25,250	\$25,755
Pension	\$6,874	\$6,874	\$7,004
Medical Ins. Alt.	\$3,862	\$3,622	\$4,300
Prof. Exp Reim.	\$2,991	\$3,000	\$3,000
SECA	\$2,627	\$2,626	\$2,676
Diocese Grant Reim.	-\$34,000	-\$34,000	-\$34,000
<b>Associate Vicar Total</b>	<b>\$7,605</b>	<b>\$7,372</b>	<b>\$8,735</b>
Supply Clergy	\$913	\$500	\$1,000
<b>Clergy Total</b>	<b>\$107,712</b>	<b>\$108,957</b>	<b>\$112,510</b>

<b>Support Staff</b>			
Parish Administrator	\$27,792	\$27,792	\$28,356
Music Director	\$15,605	\$15,605	\$19,917
<b>Support Staff Total</b>	<b>\$43,396</b>	<b>\$43,397</b>	<b>\$48,273</b>
<b>Staff Benefits</b>			
Staff Insurance	\$12,057	\$12,116	\$12,547
Pension	\$2,501	\$2,501	\$2,552
<b>Staff Benefits Total</b>	<b>\$14,558</b>	<b>\$14,617</b>	<b>\$15,099</b>
<b>Employer Expenses</b>			
Payroll Taxes	\$3,146	\$3,320	\$3,693
Workers Comp Insurance	\$803	\$1,428	\$1,496
Payroll Service fees	\$235	\$200	\$250
<b>Employer Expense Total</b>	<b>\$4,184</b>	<b>\$4,948</b>	<b>\$5,439</b>
<b>Personnel Total</b>	<b>\$169,850</b>	<b>\$171,919</b>	<b>\$181,320</b>
<b>Administrative Expenses</b>			
<b>Church Office - TMC</b>			
Communications	\$3,175	\$3,000	\$3,300
Computer/Software/Equip	\$999	\$1,000	\$700
Offering Envelopes	\$119	\$120	\$125
Office Supplies	\$4,531	\$4,500	\$3,700
Postage & Delivery	\$1,064	\$1,100	\$900
Bank Service Fees	\$4	\$125	\$10
<b>Church Office Total-TMC</b>	<b>\$9,892</b>	<b>\$9,845</b>	<b>\$8,735</b>
<b>Church Office - STF</b>			
Communications	\$1,642	\$1,650	\$1,500
Offering Envelopes	\$122	\$125	\$125
Office Supplies	\$511	\$500	\$500
Postage & Delivery	\$298	\$350	\$350
Bank Service Fees/Licenses	\$0	\$150	\$0
<b>Church Office Total-STF</b>	<b>\$2,573</b>	<b>\$2,775</b>	<b>\$2,475</b>
<b>Total Church Office Expenses</b>	<b>\$12,464</b>	<b>\$12,620</b>	<b>\$11,210</b>
<b>Bishop's Committee</b>			
Diocesan Convention	\$1,492	\$1,500	\$1,500
Retreats	\$0	\$250	\$250
<b>Total Bishop's Committee</b>	<b>\$1,492</b>	<b>\$1,750</b>	<b>\$1,750</b>
<b>Total Administrative Expenses</b>	<b>\$13,956</b>	<b>\$14,370</b>	<b>\$12,960</b>
<b>Buildings and Grounds</b>			
<b>Building Maintenance - TMC</b>			
Alarm Monitoring	\$342	\$345	\$345
Janitorial Supplies	\$400	\$900	\$500
Cleaning Service	\$9,254	\$9,254	\$9,440
Fire Extinguishers	\$267	\$125	\$275
Utilities	\$9,021	\$10,000	\$10,000
Maintenance Contract	\$1,400	\$1,400	\$1,400
<b>Total Building Maintenance-TMC</b>	<b>\$20,683</b>	<b>\$22,024</b>	<b>\$21,960</b>
<b>Building Maintenance - STF</b>			
Janitorial Supplies	\$260	\$400	\$400
Cleaning Service	\$1,116	\$1,440	\$1,440
Fire Extinguishers	\$40	\$100	\$100
Utilities	\$5,865	\$6,000	\$6,000
Repairs & Maintenance	\$1,636	\$4,000	\$4,000
<b>Total Building Maintenance-STF</b>	<b>\$8,918</b>	<b>\$11,940</b>	<b>\$11,940</b>

<b>Building Maintenance Total</b>	<b>\$29,601</b>	<b>\$33,964</b>	<b>\$33,900</b>
<b>Grounds Maintenance - TMC</b>			
Landscaping	\$502	\$0	\$500
Grounds Supplies	\$298	\$300	\$300
Shoveling/Weeding	\$554	\$600	\$600
<b>Sub Total</b>	<b>\$1,354</b>	<b>\$900</b>	<b>\$1,400</b>
<b>Grounds Main.- Plow/Mowing-STF</b>	<b>\$690</b>	<b>\$700</b>	<b>\$700</b>
<b>Grounds Maintenance Total</b>	<b>\$2,044</b>	<b>\$1,600</b>	<b>\$2,100</b>
<b>Property Insurance/Taxes</b>			
Comprehensive Insurance - TMC	\$11,486	\$11,428	\$11,659
Comprehensive Insurance - STF	\$3,494	\$3,476	\$3,547
Vicarage Real Estate Tax - STF	\$1,693	\$1,700	\$1,700
<b>Property Insurance/Taxes Total</b>	<b>\$16,672</b>	<b>\$16,604</b>	<b>\$16,906</b>
<b>Total Buildings &amp; Grounds</b>	<b>\$48,318</b>	<b>\$52,168</b>	<b>\$52,906</b>
<b>Total Fixed Expenses</b>	<b>\$232,124</b>	<b>\$238,457</b>	<b>\$247,186</b>
<b>Ministry Areas</b>			
<b>Outreach - TMC</b>			
Diocesan Assessment	\$44,554	\$44,554	\$46,782
Advertising	\$1,498	\$1,500	\$1,500
Outreach	\$1,449	\$1,450	\$1,500
<b>Sub Total</b>	<b>\$47,502</b>	<b>\$47,504</b>	<b>\$49,782</b>
<b>Outreach - STF</b>			
Diocesan Assessment	\$8,546	\$8,546	\$8,973
Advertising	\$295	\$300	\$300
<b>Sub Total</b>	<b>\$8,841</b>	<b>\$8,846</b>	<b>\$9,273</b>
<b>Outreach Total</b>	<b>\$56,343</b>	<b>\$56,350</b>	<b>\$59,055</b>
Fellowship - TMC	\$1,331	\$750	\$1,000
Fellowship - STF	\$1,043	\$1,000	\$1,000
<b>Fellowship Total</b>	<b>\$2,374</b>	<b>\$1,750</b>	<b>\$2,000</b>
Ed/Formation - TMC	\$1,000	\$1,000	\$1,000
Ed/Formation - STF	\$411	\$500	\$500
<b>Education/Formation Total</b>	<b>\$1,411</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>Worship - TMC</b>			
Music/License Fees	\$907	\$600	\$600
Piano/Instrument Maintenance	\$1,757	\$1,500	\$1,500
Altar Guild Supplies	\$654	\$800	\$800
<b>Worship Total - TMC</b>	<b>\$3,318</b>	<b>\$2,900</b>	<b>\$2,900</b>
<b>Worship - STF</b>			
Music/License Fees	\$36	\$150	\$150
Altar Guild Supplies	\$405	\$850	\$850
<b>Worship Total - STF</b>	<b>\$441</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Worship Total</b>	<b>\$3,759</b>	<b>\$3,900</b>	<b>\$3,900</b>
<b>Ministry Area Total</b>	<b>\$63,887</b>	<b>\$63,500</b>	<b>\$66,455</b>
<b>Total Expenses</b>	<b>\$296,011</b>	<b>\$301,957</b>	<b>\$313,641</b>

## St. Francis - Other Funds

<b>Alms Fund</b>		
<b>Balance - 1/1/2017</b>		<b>\$736</b>
Donations	\$425	
Expenses		
Rent Utilities Assistance	\$144	
Misc. Assistance	<u>\$100</u>	
<b>Total</b>	<b>\$244</b>	
<b>Balance 12/31/2017</b>		<b>\$917</b>
<b>Decoration/Flower Fund</b>		
<b>Balance-1/1/2017</b>		<b>\$0</b>
Altar Flowers Donations	\$1,220	
Decorations Donations	<u>\$262</u>	
<b>Total</b>	<b>\$1,482</b>	
Expenses		
Flowers Expense	\$415	
Decorations Expense	<u>\$197</u>	
<b>Total</b>	<b>\$612</b>	
<b>Balance 12/31/2017</b>		<b>\$870</b>
<b>Memorial Fund</b>		
<b>Balance - 1/1/2017</b>		<b>\$1,669</b>
Donations*	\$585	
<b>Balance - 12/31/2017</b>		<b>\$2,254</b>
*Memorials - Horner, Rulander, Warner		
<b>Pet Pantry Fund</b>		
<b>Balance - 1/1/2017</b>		<b>\$1,637</b>
Donations	\$1,138	
Expenses - Pet Food	<u>\$384</u>	
Pet Food		
<b>Balance 12/31/2017</b>		<b>\$2,391</b>
<b>PNC Co-Mingled Endowment Fund</b>		
<b>Balance - 1/1/2017</b>		<b>\$74,468</b>
Income		
Interest	\$1,864	
Realized Gain	\$2,797	
Un-realized Gain	<u>\$6,210</u>	
<b>Total</b>	<b>\$10,871</b>	
Expenses		
Payout to Operating Fund	\$2,880	
Management Fees	<u>\$247</u>	
<b>Total</b>	<b>\$3,127</b>	
<b>Balance 12/31/2017</b>		<b>\$82,214</b>

## Trinity – Other Funds

<b>ACT Ministry Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$205</b>
Donations	\$150	
Expense	<u>\$350</u>	
<b>Balance 12/31/2017</b>		<b>\$5</b>
<b>Alms Fund -Checking Account</b>		
<b>Balance- 1/1/2017</b>		<b>\$2,845</b>
<b>Income</b>		
Donations & 2 <sup>nd</sup> Sunday Plate	\$2,144	
From Alms Fund Investment	<u>\$1,806</u>	
<b>Total</b>	<b>\$3,950</b>	
<b>Expense</b>		
Utilities/Rent Assistance	\$1,495	
Medical Assistance	\$1,400	
Camp Schlr/Other Misc Asst	<u>\$2,405</u>	
<b>Total</b>	<b>\$5,300</b>	
<b>Balance 12/31/2017</b>		<b>\$1,495</b>
<b>Alms Fund -Investment</b>		
<b>Balance- 1/1/2017</b>		<b>\$36,841</b>
<b>Income</b>		
Dividends	\$935	
Net Gain/Loss	<u>\$4,284</u>	
<b>Total</b>	<b>\$5,219</b>	
<b>Expense</b>		
Payouts	<u>\$1,806</u>	
<b>Total</b>	<b>\$1,806</b>	
<b>Balance 12/31/2017</b>		<b>\$40,254</b>
<b>Building/Capital Improv. Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$0</b>
<b>Income</b>		
Donations	\$140	
Transfer from Operating Fund	<u>\$11,233</u>	
<b>Total</b>	<b>\$11,373</b>	
<b>Expense</b>		
Install new screens	\$4,334	
Dining room exhaust fan motor	\$1,235	
Door glass & installation	\$524	
Alley Light/	\$275	
Stone work sealing/sidewalk rep	\$1,657	
Reg. Main./Rep/Equip.	<u>\$3,348</u>	
<b>Total</b>	<b>\$11,373</b>	
<b>Balance 12/31/2017</b>		<b>\$0</b>
<b>Columbarium Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$2,730</b>
Income	\$865	
Expense	\$10	
<b>Balance 12/31/2017</b>		<b>\$3,585</b>

<b>Decoration/Flowers Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$60</b>
<b>Income</b>		
Altar Flowers Donations	\$574	
Decoration Donations	<u>\$746</u>	
<b>Total</b>		<b>\$1,320</b>
<b>Expense</b>		
Altar Flowers Expense	\$510	
Decoration Expense	<u>\$397</u>	
<b>Total</b>		<b>\$907</b>
<b>Balance 12/31/2017</b>		<b>\$473</b>
<b>Diapers &amp; Such Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$924</b>
Donations	\$1,292	
Expenses	<u>\$1,790</u>	
<b>Balance 12/31/2017</b>		<b>\$425</b>
<b>Food Pantry Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$796</b>
Donations	\$225	
Expense	<u>\$617</u>	
<b>Balance 12/31/2017</b>		<b>\$404</b>
<b>Holiday Hot Meals</b>		
<b>Balance- 1/1/2017</b>		<b>\$9,042</b>
<b>Income</b>		
Donations	\$391	
Warren Gives	\$4,560	
First Lutheran	<u>\$515</u>	
<b>Total</b>		<b>\$5,466</b>
<b>Expense</b>		
Easter Meals	\$1,107	
Thanksgiving Meals	\$1,915	
Christmas Meals	\$975	
New Hot Bags & Roasters	\$256	
Christmas Baskets-School	<u>\$300</u>	
<b>Total</b>		<b>\$4,553</b>
<b>Balance 12/31/2017</b>		<b>\$9,955</b>
<b>L. Lemmon Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$3,579</b>
Expense - Screens	<u>\$3,579</u>	
<b>Balance 12/31/2017</b>		<b>\$0</b>
<b>Memorial Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$7,951</b>
<b>Income</b>		
Memorial Donations*	\$900	
Expense - New Altar Book	<u>\$220</u>	
<b>Balance 12/31/2017</b>		<b>\$8,721</b>
*Memorials - Conroy, Harman, Kroemer, Giacomini		

<b>Music Program Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$85</b>
<b>Balance 12/31/2017</b>		<b>\$85</b>
<b>Nursery Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$52</b>
<b>Balance 12/31/2017</b>		<b>\$52</b>
<b>Trinity Endowment at PNC</b>		
<b>Balance 1/1/2017</b>		<b>\$1,956,299</b>
<b>Income</b>		
Interest	\$42,510	
Dividends	\$5,760	
Other Receipts	\$470	
Realized Gain	\$106,717	
Un-realized Gain	<u>\$141,620</u>	
<b>Total</b>		<b>\$297,077</b>
<b>Expense</b>		
Management Fees	\$7,492	
Other Disbursements	\$50	
Payouts - Operating Fund	<u>\$81,584</u>	
<b>Total</b>		<b>\$89,126</b>
<b>Balance 12/31/2017</b>		<b>\$2,164,250</b>
<b>Trinity Women's Guild Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$221</b>
Income - Donations	\$72	
<b>Ending Balance 12/31/2017</b>		<b>\$293</b>
<b>Trinity Women's Guild Investment Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$27,701</b>
<b>Income</b>		
Interest	\$600	
Dividends	\$54	
Realized Gain	\$1,633	
Un-realized Gain	<u>\$2,027</u>	
<b>Total</b>		<b>\$4,314</b>
<b>Expense</b>		
Management Fees	\$107	
TWIG Scholarships	<u>\$1,475</u>	
<b>Total</b>		<b>\$1,582</b>
<b>Balance 12/31/2017</b>		<b>\$30,433</b>
<b>Youth Fund</b>		
<b>Balance- 1/1/2017</b>		<b>\$154</b>
Donations	\$75	
Expense	<u>\$179</u>	
<b>Balance 12/31/2017</b>		<b>\$50</b>



## Vicar's Annual Report

In my seventh report as your priest-in-charge, I rejoice in reporting to you the power of God at work as evidenced by our life together in 2017. Anniversaries were observed, bearing witness to God's faithfulness over the years. Souls we did not know before joined us in praise, ministry, and mission. We took strides in building our community both with an eye toward mutual respect and in how we welcome the newcomer. We continued to enjoy the fruit of courageously following a unique path as congregations in relationship, learning from mistakes in the church's path and faithfully trusting one another so that Christ's mission can be born out. And we identified real, measurable goals for our congregations as we pursue the vital mission of Christ in our changing world of today.

I witnessed similar blossoming fruit in my own life and work. This past year was the 10<sup>th</sup> anniversary of my ordinations to the diaconate and the priesthood, an observance that continues to enlighten me as I continue on. I finished the coursework portion of my doctoral studies and am making progress in completing my ministry project, all with the goal of writing a dissertation in the coming year. I also spent my first year serving on Diocesan Council, service that offers me a new perspective in how any single congregation can best utilize the opportunities available in our deep and abiding relationships to other congregations, to our diocese, and to the greater church. And I will never forget returning to the stage this past year as I took part in the Warren Player's production of Godspell, and witnessed how my presence in the community can be vital and important so long as we keep open the many ways a priest can follow God's lead into such work.

All of these seeds and blossoms continue to lead us as we enter 2018. Our congregational work this past year, especially in the policy decisions involving conflict resolution and intinction (dipping the bread) during Eucharist are encouraging examples of how our leadership can carry new ideas and ways of being into our congregations, all with an eye toward how our congregations can be welcoming places for newcomers. Each congregation has experienced the healing power of appropriately and prayerfully addressing conflict, and while we will need to periodically remind ourselves how to utilize this courageous process in love, it will continue to bear such good fruit for us. Likewise, in no longer encouraging intinction and teaching a more uniform practice of receiving communion, we offer the newcomer more comfort in how they join in participating in this most holy moment of our lives together. The generosity of spirit demonstrated by those who have changed their approach toward community is a gift that seems small, yet is extraordinary. If this describes you, know how much I appreciate the deep spiritual challenge you addressed in this past year and believe still that this will be a gift to you in your and our spiritual journey.

The newer souls we have welcomed into our midst are another great gift of God to us, and in more ways than one. Trinity identified that to be a vital and sustaining part of Christ's mission here locally, we will need to see on average 150 people per week involved in our weekly worship. Our new members then are incredible gifts in this, as they both signal to us that God desires us to grow and that such growth is happening. It is an even greater joy of mine then to welcome some of our newer faces into leadership positions in our congregations. Their new eyes and insights, combined with their recent journey into our congregations, will be invaluable to us as we continue to make strides in reaching the goals Christ has helped us set. St. Francis, too has welcomed new members, and what a surprising delight to see them eagerly step into the active and loving ministries of the

congregation. Within just a few weeks it was hard to remember that they were in any way 'new' at all!

We are also rejoicing in how the spirit is leading ministries from members and staff that do not exist within our walls. Such activities are vital for a growing congregation in today's religious landscape. Partnerships with local businesses, joining in local initiatives, and leading efforts at peace and justice are how we build relationships with those around us in the community. These relationships are the bedrock of Christian evangelism today, as church attendance is no longer a cultural expectation we can rely on to attract new people into our life. This year our members will be encouraged to form such relationships and to then share the joy of seeing our community transformed by the power of loving in Christ's name.

We do this work not in spite of our current challenges but because of them. This past year blessed us with the formation of our Finance Team, and already in their first year we have begun to question how we can best position the church financially to be a sustaining and vital force for Christ's mission in the world. We cannot lie to ourselves at this point: all financial information tells us that we cannot continue as we are presently situated without a strategy for achieving financial sustainability. While the worries of money are heavily warned against by our Lord Jesus, so too does he strongly teach us to be good stewards of the gifts we have been given. Blessed with a 150-year history, two beautiful worship spaces and ministry centers, a strong and gifted staff, and a community bursting with opportunity for engagement and mission, we know that God has great things in store for us if we faithfully pursue his life and presence. It will not be what it was before, or even what it is now. We will be celebrating as Christ desires us to celebrate in each new day, as a vital and sustainable mission in his beloved, ever unfolding world.

In Christ,  
*Matthew*

### **Associate Vicar**

Due to a recent illness, The Rev. Timothy Dyer was not able to submit a report for the annual meeting. He sends his blessings to the mission members and friends gathered. He appreciates your prayers and support and looks forward to returning to his active presence once his doctors help him return to health.

### **Music Program**

The Music program at Trinity has undergone some dramatic & amazing changes over the last several years. Two music teams have been well established on Wednesday and Sunday, allowing us to explore different personalities, styles, and team work.

We have been blessed with an amazing group of musicians this last year. A lot of great collaboration has gone on, and looking into the future, the music director (Joseph Glarner) is excited to lead a group of talented and loving individuals who work hard to support the ministry effort of the church through this supportive role.

Looking to merge all of our volunteers into Sunday morning will pose a challenge, as several of the musicians take on other roles in the church, I.E. Sunday School & Ushering. However, these roles are just as vital to our congregational health as music, and we are blessed to have so many active, and talented music volunteers.

In 2018 the music program will be more aggressive at “inclusion” of all those who have a musical talent looking to bring that to support the ministry effort of the church. Thus helping to inspire Christ centered musicians that look forward to growth both spiritually and as a congregation.

*Joseph Glarner*

### **SAINT FRANCIS 2017**

We at Saint Francis had a wonderful 2017! The fun began with a good turnout for the Annual Mardi Gras Party!

We gathered later in the spring to make our Easter Apple twig crosses, which were sold to help with the Pet Food Pantry. The Pantry continues to be full and we have been blessed with assistance from individuals, local clubs and businesses: Lioness of Youngsville, Warren Tractor Supply, Critter Clippers and Ed Shults! What a great blessing this has been both with helping and with helpers! We accept money, pet food, and product donations new and gently used. Keep this ministry in your prayers.

This year's highlights:

- This summer we raised funds to renovate our front sign and now we can advertise all our happenings.
- In July we hosted an indoor yard sale with food and donated items to sell! Thank you everyone. We plan to do this again in July 2018. Money raised went toward our Annual Halloween Spooktacular.
- October started with Blessing of Animals! The Friend and Family Kitchen Group made hand pies for this event and once again we were blessed with good weather and great support. Father Scott even traveled to a horse/barn blessing.
- Next we had an evening with Stone Painting and snacks! Fun, public fellowship.
- Then came our Annual Halloween Spooktacular on the last Saturday in October. Mark your calendars for this 2018 event. We open our doors to all with a free night of pumpkin carving, food, face painting, games, and a special evening service with over 100 for service, and well over 150 for the event.
- November the Friends and Family Kitchen Group gathered in the kitchen to bake well over 200 hand pies for the Hot Holiday Thanksgiving Meals.
- December rolled out our cheese and snack party when we gather and create the fresh greens for Christmas. - a night of fun and food!
- Christmas Eve we put up the greens and our special trim the tree meaningful celebration.
- Christmas morning was the buffet breakfast with the public followed by our special Christmas morning service. Thank you Father Scott, the music was memorable.

Keep your eye on us! We started 2018 with new members, an Epiphany Party, below zero and about 20 turned out for the night! Winter card and board night at 6pm Sundays started in January.

**WE ARE HAVING FUN AT SAINT FRANCIS! COME JOIN US ANYTIME!**

*Nancy Reynolds*

## Food Pantry

Our Emergency Food Pantry is generously supplied by our members through food or monetary donations. In 2017 we were able to assist 41 families in their time of need, giving out over 136 bags of food. In 2016 we assisted 23 families with 56 bags of food. Thank you!

## Holiday Hot Meals Ministry

Our Holiday Hot Meals Program provided the following meals by our awesome volunteers. Easter 314 folks fed, 19 driving teams; Thanksgiving 259 folks fed, 22 driving teams; Christmas 276 folks fed, 15 driving teams. . So much support was given by so many people.

## Operation Christmas Child

Operation Christmas Child was a gigantic success again this year. Trinity delivered 85 boxes to our central location here in Warren. This accomplishment could not be obtained without the support of our church family.

## ANTI CHILD TRAFFICKING (ACT) Ministry - 2017

The ACT Ministry continued to provide programs to local groups in an effort to educate and inform the public about this horrific and growing crime. Please pray for these children and our ministry.

Our programs reached the following groups in 2017:

- January 10, Christian Women of Warren County
- February 22, Trinity Memorial
- May 31, Warren Kiwanis Club
- October 24, Corry Zonta Club
- December 6, Women's Club

We are eager to speak to churches or any other interested groups about Anti Child Trafficking (ACT). Please call me at [814-688-4425](tel:814-688-4425). Let's see where God's Grace leads.

*Diane Brant*

## Diapers & Such Ministry 2017 Annual Report

Data comparisons regarding Recipients

	<b>For the year 2017</b>	<b>For the year 2016</b>
Total First time Recipients	78	170
Total Repeats	119	189
Highest number of times an individual returned	10 months	10 months
Lowest number of times an individual recipient returned	2 months	3 months
Total Recipients carried over from 2016 to 2017	10	Unknown
Total Recipients overall	193	237
<b>Distribution schedule</b>	<b>2<sup>nd</sup> and 4<sup>th</sup> Wednesday</b>	<b>Every Wednesday</b>

Data Comparison regarding items distributed. It should be noted that Soap and Shampoo were newly added to the list of items offered in 2017.

<b>Items Distributed</b>	<b>2017</b>	<b>2016</b>
Diapers (units)	173	231
Pull-ups (units)	45	60
Wipes (packs)	169	214
Toilet paper (rolls)	288	445
Feminine pads (units)	116	123
Feminine Tampons (units)	62	47
Diaper Rash Cream (tubes)	128	146
Soap (bars) (new in 2017)	59	0
Shampoo (bottles) (new in 2017)	52	0
<b>Total of all item units combined</b>	<b>936</b>	<b>1154</b>

The estimated cost for a single mom with 1 child in diapers and 1 child in pull-ups would be about \$23 if she were to receive 15 diapers, 15 pull-ups, 1 pack of wipes, 1 tube of diaper rash cream, 1 roll of toilet paper, 10 tampons, 1 bar of soap and 1 bottle of shampoo.

Soap and shampoo are placed on the table with the books. Recipients are allowed to pick out soap and a bottle of shampoo, though not every recipient does so. Children's books are also offered to the recipient. I do notice that books tend to be picked up more often than soap and shampoo.

In 2016 distribution occurred every Wednesday throughout each month which meant there would be either 4 or 5 days each month for recipients to choose from. In January 2017 a decision was made to decrease the number of days for distribution to only 2 days per month with the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month being chosen. The decrease in distribution days allows me the ability to do prep work for the ministry and to work on my research into Trinity's history on the other Wednesdays. This change has ensured that everything is counted, repackaged and ready to go on distribution days which translates into a more efficient distribution day for the recipients.

New to 2017 it was the decision that the weeks of Christmas and Thanksgiving there would not be a distribution day. This allows me time more flexibility for family gatherings (call it a mini-vacation for me and my transportation), but also was done because typically the week of Thanksgiving and Christmas I would see a sharp dip in the number of recipients, so these weeks are predominately not being utilized by recipients.

No new policies were added in 2017 which I view as a good thing since new policies are created in response to a very small minority of recipients attempting to abuse the generosity of the ministry and the donors who make the ministry possible.

Goals for 2018 include things like improving the promotion of the ministry and working to find ways to include the Warren community more in supporting the ministry. Also continue to find ways to streamline distribution day so that it is easier to gather items together for recipients. Continue to assess the items being offered to see if changes need to be made to the list of items offered.

There are many people who help make Diapers and Such a reality, and while I am grateful for every single person who has caught my vision and taken it upon themselves to support the ministry and encourage me, there are a couple people I would like to extend an extra measure of thanks to, and those people would be Mary Lou Campbell, for dedicating her

time to help get me to and from the church on Wednesdays, without her dedication, I would have a much harder time getting to the church to do what I do. I would also like to thank Ellen Eberly who shares her passion for books with the recipients by keeping the ministry well supplied with books. These books bring huge smiles to the faces of both the parents and children. Barb Winslow is also on my list of people I would like to offer special thanks to, not only for fielding phone calls regarding the ministry, but for assisting with distributing items from time to time which is not something she is required to do, but she still does it which I am grateful for. Last but by far not least the final 2 people on my special thanks list include Rev. Matthew Scott and Diane Brant both of which have been a huge help when I've got ideas for the ministry that I need to bounce off someone else who is less impulsive than I am.

*Jenn Campbell*

### **Jail Ministry**

2017 has been an interesting year for the jail ministry. The women are precious in God's sight and he definitely has been dealing with their hearts as we have witnessed so many changes in their lives. They all are having struggles that are not easy fixes and we do what we can for them in worship, prayer and bible lessons. We have a new jail Chaplin, Pastor Briggs. He has accomplished getting all jail ministers to meet on a regular schedule to discuss our challenges. It has greatly changed us and lead us to know each other though we minister on different weeks. We encourage you to pray for our ecumenical efforts in this community and look forward to sharing our success stories each year.

*Clare Glarner*

# Episcopal Mission of Warren County



## St. Francis Episcopal Church

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Phone 814-563-7586

Email: [stfrancis@eaglezip.net](mailto:stfrancis@eaglezip.net) Website: [stfrancisyoungsville.org](http://stfrancisyoungsville.org)



## Trinity Memorial Episcopal Church

444 Pennsylvania Avenue West, Warren, PA 16365

Phone: 814-723-9360, Fax: 814-723-9361

Email: [trinity@trinitywarren.org](mailto:trinity@trinitywarren.org) Website: [trinitywarren.org](http://trinitywarren.org)

Ministers.....All the members of St. Francis and Trinity  
Vicar..... The Rev. Matthew Scott  
Associate Vicar .....The Rev. Timothy Dyer  
Parish Administrator ..... Barbara Winslow  
Music Director ..... Joseph Glarner  
Musicians..... Steve Chapel, Pat Hesch, Molly Lawson  
.....Andrew Pollard, Pat Pollard, Nancy Scott  
Bishop's Committee..... Diane Brant, Lana Creal, Brigitte Chase Travis Cunningham  
..... Chris Myers, Andrew Pollard, Dee Stewart  
Nursery .....Hanna Taylor